**Highland Academy**

**Academic Policy Committee**

**May 23rd, 2018**

**6:00p -7:30p**

1. **Determination of Quorum and Call to Order:** *Called to order at 6:00 with a Quorum*

Kevin Masterson, Lily Spiroski absent

1. **Motion to approve the agenda**

*Motion To approve - John*

*Second - Laura*

*Passed unanimously*

1. **Approval of Minutes**
* *Motion to approve minutes - Brenda*
* *Second - Kelly*
* *Passed unanimously*
1. **Public comment on agenda items (2 minutes per participant)**
* No public comment
1. **Principal Report**
	1. STrEaM Academy Building Proposal
		1. The Board reviewed the initial proposal for Highland and STrEaM to join in building a shared facility and the Board engaged in an open discussion about the proposal.
		2. Dr. Shapiro will put together a list of positives, questions, and concerns to be sent to STrEaM, and propose a meeting with committee members from both schools.
	2. Budget Update
		1. Carryover for next year, approximately half what was anticipated
		2. .4 position will save approximately $65,000
		3. Additional $20,000 from the legislature
		4. Impact on rent – still approximately $40,000 short this year
	3. Academic Overview
		1. Charter revision will be sent to Darrell Vincek for approval by ASD Board.
2. **Meeting the mission of the Charter**
	1. By-Laws review and recommendations
		1. None at this time
	2. Marketing/Recruitment
		1. Marketing/Recruitment
			1. Increased community outreach this semester – Kid’s Day, Spring PTSO Book Fair, Susitna STEM Night, Shadow Day in April, Elementary school visits, Phoenix Rising Marketing Committee (school visits and school tours), Re-enrollment survey, Elementary Helpers
3. **Public Comment on non-agenda items** (2 minutes per participant)
* No public comment
1. **Adjournment**
* *Motion to adjourn at 7:05 – Amy*
* *Second-Brenda*
* *Passed unanimously*

Next meeting date Thursday, August 9th